

Government of the People's Republic of Bangladesh
Security Services Division
The Ministry of Home Affairs
Admin-1 Branch
www.ssd.gov.bd

(Handwritten Signature)
Date: 21/12/2017

No-58.00.0000.012.08.001.17.

To: Chief Accounts Officer
Security Services Division, Ministry of Home Affairs
C.G.A. Bhaban, Segunbagicha, Dhaka.

Subject: Government sanction for rendering MRP (Machine Readable Passport) activities at Bangladesh High Commission in Malaysia.

Sir,

I am directed to convey the government sanction for rendering MRP (Machine Readable Passport) activities at Bangladesh High Commission in Malaysia in favour of the following employees :

S.I	Name	Designation & Address	Duration
1	Md. Ashraf Uddin Harun	Administrative Officer, Security Services Division, The Ministry of Home Affairs.	30(thirty) days
2	Gita Rani Biswas	Steno Typist Cum-Computer Operator, Security Services Division, The Ministry of Home Affairs.	30(thirty) days
3	Saidur Rahman	Office Assistant Cum-Computer Operator, Regional Passport Office, Chandgaon, Chittagong	60(Sixty) days
4	Jashim Uddin	Office Assistant Cum-Computer Operator, Regional Passport Office, Noakhali	60(Sixty) days
5	Nur Alam Siddique	Office Assistant Cum-Computer Operator, Regional Passport Office, Moulovi Bazar	60(Sixty) days
6	Md. Saiful Islam	Office Assistant Cum-Computer Operator, Divisional Passport and Visa Office, Dhaka	60(Sixty) days
7	Zeaur Rahman	Office Assistant Cum-Computer Operator, Regional Passport Office, Chandgaon, Chittagong (Attached: Divisional Passport and Visa Office, Dhaka)	60(Sixty) days
8	Abul Kalam Azad	Office Assistant Cum-Computer Operator, Regional Passport Office, Feni	60(Sixty) days
9	Md. Shariful Islam	Office Assistant Cum-Computer Operator, Regional Passport Office, Shariatpur	60(Sixty) days
10	Kamrul Hasan	Office Assistant Cum-Computer Operator, Personalization Centre, Dhaka	60(Sixty) days
11	Md. Moniruzzaman	Office Assistant Cum-Computer Operator, Divisional Passport and Visa Office, Rangpur (Attached: Head Quarter, Dhaka)	60(Sixty) days
12	Md. Monirul Mostafa	Office Assistant Cum-Computer Operator, Divisional Passport and Visa Office, Chittagong	60(Sixty) days
13	Md. Nazmul Ahsan	Office Assistant Cum-Computer Operator, Personalization Centre, Dhaka	60(Sixty) days
14	Md. Shariful Hasan	Office Assistant Cum-Computer Operator, Regional Passport Office, Tangail (Attached: Personalization Centre, Dhaka)	60(Sixty) days
15	Md. Jobaydul Islam	Office Assistant Cum-Computer Operator, Regional Passport Office, Kishoregonj (Attached: Personalization Centre, Dhaka)	60(Sixty) days
16	Md. Hanif Rana	Office Assistant Cum-Computer Operator, Regional Passport Office, Jessore (Attached: Personalization Centre, Dhaka)	60(Sixty) days
17	Md. Jamal Hossain	Office Assistant Cum-Computer Operator, Visa Cell, Shah Amanat In't Airport, Chittagong (Attached: Regional Passport Office, Chandgaon, Chittagong)	60(Sixty) days
18	S M Masud Iqbal	Office Assistant Cum-Computer Operator, Personalization Centre, Dhaka	60(Sixty) days
19	Md. Jahirul Islam	Office Assistant Cum-Computer Operator, Regional Passport Office, Laxmipur	60(Sixty) days
20	Mehedi Hasan	Office Assistant Cum-Computer Operator, Regional Passport Office, Kustia (Attached: Head Quarter, Dhaka)	60(Sixty) days

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21	Abul Hasan Selim	Office Assistant Cum-Computer Operator, Regional Passport Office, Cox'sbazar (Attached: Personalization Centre, Dhaka)	60(Sixty) days
22	Md. Manzil Hussain	Record Keeper, Regional Passport Office, Uttara, Dhaka	60(Sixty) days

02. This sanction is enforceable subject to the following terms and conditions :

- (1) All related travel expenses pertaining to this matter shall be borne from the financial code no. 3-7301-001-4801- travel expenses of this division (For the 02 employees of the division) and for the rest employees the applicable code is 3-7375-0000-4801 by which their travel expenses will be borne.
- (2) The employees will be treated as on duty during that period including transit period.
- (3) The employees will draw their usual pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency.
- (4) The employees shall discharge their duties with honesty and sincerity. If any employee leaves Malaysia on personal or disciplinary grounds, he/she will have to bear all related expenses of his/her own.
- (5) They will submit a report to this division within 07 working days from the date of their entry into Malaysia.

03. This G.O is issued with the approval of the competent authority.

Yours Sincerely

sd.

(Mohammad Fazla Azim)
Deputy Secretary
Phone: 47124337
E-mail : admin1@ssd.gov.bd

No-58.00.0000. 012.08.001.17- 1328/1 (13)

Date: 21/12/2017

Copy for kind information and necessary action (may not be according to seniority):

01. Senior Secretary, Finance Division, The Ministry of Finance, Bangladesh Secretariat, Dhaka.
02. Secretary, The Ministry of Foreign Affairs, Dhaka.
03. Director General, Department of Immigration & Passport, Dhaka.
04. His Excellency, High Commissioner of Malaysia, Dhaka, Bangladesh.
05. PS to Hon'ble Minister, The Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
06. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
07. PS to Secretary, Security Services Division, The Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
08. Director, Hazrat Shahjalal (R.) International Airport, Dhaka.
09. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka.
10. Officer in Charge (Immigration), Hazrat Shahjalal (R.) International Airport, Dhaka.
11. Senior Assistant Secretary, ICT Cell, Security Services Division, The Ministry of Home Affairs, ICT Section (With request to publish the GO in the website of this division).
12. Mr/Ms/Mrs.
13. Office/Master Copy.

(Signature)
21/12/2017
(Mohammad Fazla Azim)
Deputy Secretary