

ANNUAL PROCUREMENT PLAN FOR 2020-2021

Ministry/Division: Ministry of Home Affairs
 Agency: Department of Immigration & Passports
 Procuring Entity Name and Code: Director General
 Project/ Programme Name and Code: 0

Budget: Revenue

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time Compl of Con
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ID 1	Printer Ribbon (For Additional Printer)	Single	720 Pcs	OTM/LTM	DIP	GOB	3.5	Planned Dates		10/09/2020	01/10/2020	15/10/2020	30/10/2020	06/11/2020	20/11/2020	73	90
								Planned Days			21	15	15	7	15	73	90
								Actual Dates									
ID 2	Laser Jet Toner	Single	500 Pcs	OTM/LTM	DIP	GOB	4	Planned Dates		01/09/2020	14/09/2020	21/09/2020	28/09/2020	05/10/2020	02/11/2020	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
ID 3	76A Toner (For Personalization center)	Single	400 Pcs	LTM	DIP	GOB	2.5	Planned Dates		01/09/2020	14/09/2020	21/09/2020	28/09/2020	05/10/2020	02/11/2020	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
ID 4	Generator (For different offices) 1.100 KVA 2.50 KVA	Single	20 Pcs 20 Pcs	OTM By E-GP	MOHA	GOB	75	Planned Dates		01/10/2020	22/10/2020	05/11/2020	29/11/2020	06/12/2020	03/01/2021	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
ID 5	200 KVA Online UPS	Single	04 Pcs	OTM By E-GP	DIP	GOB	10.5	Planned Dates		10/09/2020	01/10/2020	15/10/2020	30/10/2020	06/11/2020	20/11/2020	73	120
								Planned Days			21	15	15	7	15	73	120
								Actual Dates									
ID 6	Various Tonner	single	500 Pcs	OTM/LTM	DIP	GOB	5	Planned Dates		15/11/2020	29/11/2020	13/12/2020	20/12/2020	27/12/2020	25/01/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
ID 7	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		15/11/2020	29/11/2020	13/12/2020	20/12/2020	27/12/2020	25/01/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
ID 8	Server Type-c Color Printer Laser Jet Printer Additional Printer Doc. Scanner Desktop Computer Laptop Projector Projection Screen Wireless Microphone	Single	10 Pcs 5 Pcs 10 Pcs 50 Pcs 150 Pcs 175 Pcs 25 Pcs 2 Pcs 1 Pcs 02 Pcs	OTM By E-GP	MOHA	GOB	75	Planned Dates		10/09/2020	01/10/2020	15/10/2020	30/10/2020	06/11/2020	04/12/2020	72	120
								Planned Days			21	14	15	7	28	85	120
								Actual Dates									

Various Printer Spare Parts	Package	100 Pcs	OTM/LTM	DIP	GOB	2.5	Planned Dates	01/10/2020	22/10/2020	05/11/2020	12/11/2020	19/11/2020	17/12/2020	77	120
							Planned Days		21	14	7	7	28	77	120
							Actual Dates								
6KVA Online UPS Slip Type AC Pri. AC Ca. AC Offline UPS	Single	03 Pcs 150 Pcs 03 Pcs 05 Pcs 100 Pcs	OTM/LTM	MOHA	GOB	28.5	Planned Dates	15/10/2020	05/11/2020	19/11/2020	03/12/2020	10/12/2020	07/01/2021	84	120
							Planned Days		21	14	14	7	28	84	120
							Actual Dates								
Various Furniture	Single	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates	15/10/2020	29/10/2020	12/11/2020	19/11/2020	26/11/2020	24/12/2020	70	90
							Planned Days		14	14	7	7	28	70	90
							Actual Dates								
Various Spare parts for Repair of Work Station	Single	Package	OTM/LTM	DIP	GOB	5	Planned Dates	01/11/2020	22/11/2020	06/12/2020	13/12/2020	20/12/2020	18/01/2021	77	90
							Planned Days		21	14	7	7	28	77	90
							Actual Dates								
Computer Accessories SSD Hardisk 250 GB RJ45 CAT-6 Connector Network Router HUB (5 Ports) Switch (16 Port) Switch (24 Port) Portable hard disk(0 TB) Portable hard disk(1 TB) Portable hard disk(4 TB) Pci drives 128 GB Pci drives 64 GB USB LAN converter USB Hub (4 Port) VGA Splitter WIFI Router (wireless) Operating System (Windows-10) Office-365 Network tools box Immune Cable	Package	20 Pcs 2000 Pcs 15 Pcs 30 Pcs 20 Pcs 14 Pcs 4 Pcs 8 Pcs 6 Pcs 07 Pcs 07 Pcs 30 Pcs 20 Pcs 07 Pcs 10 Pcs 20 Pcs 14 Pcs 03 Box 20 Box	LTM	DIP	GOB	2.5	Planned Dates	01/12/2020	22/12/2020	06/01/2021	20/01/2021	27/01/2021	25/02/2021	84	120
							Planned Days		21	14	14	7	28	84	120
							Actual Dates								
1. Various Network Fittings goods 2. Various Electrical Fittings Goods 3. Equipment for Tec Lab	Single	Package	OTM/LTM	DIP	GOB	8	Planned Dates	15/11/2020	06/12/2020	20/12/2020	27/12/2020	03/01/2021	31/01/2021	77	90
							Planned Days		21	14	7	7	28	77	90
							Actual Dates								
Anti-Virus	Single	package	OTM	DIP	GOB	3	Planned Dates	30/09/2020	21/10/2020	04/11/2020	11/11/2020	18/11/2020	16/12/2020	77	90
							Planned Days		21	14	7	7	28	77	90
							Actual Dates								
Various Paper	Single	5000 Rim	OTM/LTM	DIP	GOB	2.5	Planned Dates	01/03/2021	22/03/2021	05/04/2021	12/04/2021	19/04/2021	16/05/2021	77	90
							Planned Days		21	14	7	7	28	77	90
							Actual Dates								
Various Publication	Single	package	LTM	DIP	GOB	2.5	Planned Dates	01/04/2021	15/04/2021	22/04/2021	29/04/2021	06/05/2021	20/05/2021	50	60
							Planned Days								
							Actual Dates								

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates									
								Actual Dates									
GD 18	Estimate Moving chair Wall cabinet Computer table Executive table Wooden Table Side Table Computer Chair Executive Chair Visitor Chair Wooden Chair Steel Almeria File Cabinet Sofa Set Tea table Revolving Chair	package	50 Pcs 10 Pcs 50 Pcs 20 Pcs 20 Pcs 20 Pcs 50 Pcs 30 Pcs 100 Pcs 20 Pcs 15 Pcs 20 Pcs 2 Pcs 2 Pcs 10 Pcs	OTM/LTM	DIP	GOB	20	Planned Dates	01/01/2021	22/01/2021	15/02/2021	22/02/2021	29/02/2021	18/03/2021	77	77	12
								Planned Dates		21	14	7	7	28	77	12	
								Actual Dates									
GD 19	Upper Roller Lower Roller Wheel (Spare for additional Printer)	Single	100 Pcs 100 Pcs 100 Pcs	LTM	DIP	GOB	1.5	Planned Dates	01/02/2021	15/02/2021	22/02/2021	01/03/2021	08/03/2021	05/04/2021	63	63	90
								Planned Dates		14	7	7	7	28	63	90	
								Actual Dates									
GD 20	Room Renovation 1. Equipment & Maintenance Section. 2. Establishment Sec. 3. Passport Section. 4. Accouance Section.	package	package	OTM/LTM	DIP	GOB	5	Planned Dates	13/12/2020	05/01/2021	19/01/2021	26/01/2021	02/02/2021	02/03/2021	77	77	90
								Planned Dates		21	14	7	7	28	77	90	
								Actual Dates									
GD 21	Spare parts for Passport Personalization Machine	package	package	DPM	MOHA	GOB	7.5	Planned Dates	01/12/2020	08/12/2020	22/12/2020	06/01/2021	13/01/2021	27/01/2021	56	56	12
								Planned Dates		7	14	14	7	14	56	12	
								Actual Dates									
GD 22	Training materials 1 Executive bag 2 Workshop/Conference bag	Single	100 Pcs 200 Pcs	OTM/LTM	DIP	GOB	5	Planned Dates	11/10/2020	25/10/2020	01/11/2020	08/11/2020	15/11/2020	13/12/2020	63	63	90
								Planned Dates		14	7	7	7	28	63	90	
								Actual Dates									
GD 23	Photocopy machine	Single	20	OTM/LTM	DIP	GOB	03	Planned Dates	11/10/2020	25/10/2020	01/11/2020	08/11/2020	15/11/2020	13/12/2020	63	63	90
								Planned Dates		14	7	7	7	28	63	90	
								Actual Dates									
GD 24	1 Printer Head (Additional Printer) 2 Paper Guide (Additional Printer)	Single	100 Pcs 100 Pcs	OTM/LTM	DIP	GOB	1.5	Planned Dates	15/03/2021	05/04/2021	19/04/2021	26/04/2021	03/05/2021	31/05/2021	77	77	12
								Planned Dates		21	14	7	7	28	77	12	
								Actual Dates									
GD 25	CC Camera IP Camera	Single	20 Pcs 20 Pcs	OTM/LTM	DIP	GOB	.5	Planned Dates	03/05/2021	19/05/2021	26/05/2021	02/06/2021	09/06/2021	07/07/2021	63	63	90
								Planned Dates		14	7	7	7	28	63	90	
								Actual Dates									
GD 26	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates	01/03/2021	15/03/2021	22/03/2021	29/03/2021	06/04/2021	03/05/2021	63	63	90
								Planned		14	7	7	7	28	63	90	

SD #	Description	Type	Package	DPM	OTM	LTM	DIP	GOB	4	Date							77	90
										Planned Dates	01/10/2020	22/10/2020	05/11/2020	12/11/2020	19/11/2020	17/12/2020		
										Planned Days		21	14	7	7	28		
Actual Dates																		
SD 10	1. Preventive Maintenance of Passport Personalization 2. Preventive Maintenance of MRP & MKV Software. 3. Maintenance of RDBMS Existing Oracle	Package	Package	DPM			MOHA	GOB	285.5	Planned Dates	06/02/2021	13/02/2021	27/02/2021	13/03/2021	20/03/2021	27/03/2021	49	60
										Planned Days		7	14	14	7	7	49	60
										Actual Dates								
SD 11	Fire Exit Plan	Package	Package	DPM/OTM			DIP	GOB	10	Planned Dates	01/01/2021	22/01/2021	15/02/2021	22/02/2021	29/02/2021	18/03/2021	77	12
										Planned Days		21	14	7	7	28	77	12
										Actual Dates								
SD 12	Visa Software Modification	Package	Package	DPM/OTM			MOHA/DIP	GOB	20	Planned Dates	01/12/2020	22/12/2020	06/01/2021	20/01/2021	27/01/2021	25/02/2021	84	12
										Planned Days		21	14	14	7	28	84	12
										Actual Dates								
Total Value of Goods Procurement									8975.52									


 21-08-20
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