

ANNUAL PROCUREMENT PLAN FOR 2023-2024

Ministry/Division: Ministry of Home Affairs
 Agency: Department of Immigration & Passports
 Procuring Entity Name and Code: Director General
 Project/Programme Name and Code: 0

Budget: Revenue

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toal time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD 1	Printer Ribbon (For Additional Printer)	Single	720 Pcs	OTM/LTM	DIP	GOB	3.5	Planned Dates		10/09/2023	01/10/2023	15/10/2023	30/10/2023	10/11/2023	08/12/2023	73	90
								Planned Days			21	15	15	7	28	73	90
								Actual Dates									
GD 2	Laser Jet Toner	Single	500 Pcs	OTM/LTM	DIP	GOB	6.0	Planned Dates		01/09/2023	21/09/2023	30/09/2023	28/09/2023	05/10/2023	02/11/2023	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 3	76A Toner	Single	400 Pcs	LTM/OTM	DIP	GOB	4.8	Planned Dates		01/09/2023	14/09/2023	21/09/2023	28/09/2023	05/10/2023	02/11/2023	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 4	Generator (For different offices) 1. 100 KVA 2. 50 KVA	Single	10 Pcs 30 Pcs	OTM By E-GP	MOHA	GOB	90.0	Planned Dates		01/10/2023	22/10/2023	05/11/2023	29/11/2023	06/12/2023	03/01/2024	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
GD 5	Various Tonner 5A LBP 330 98A NPG59	single	400 Pcs	OTM/LTM	DIP	GOB	4.0	Planned Dates		15/11/2023	29/11/2023	13/12/2023	20/12/2023	27/12/2023	25/11/2023	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD 6	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		15/11/2023	29/11/2023	13/12/2023	20/12/2023	27/12/2023	25/01/2024	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD 7	Color Printer Laser Jet Printer Additional Printer Doc. Scanner Laptop LED Projector Monitor Projection Screen Wireless Microphone Set Visa Printer	Single	6 Pcs 200 Pcs 50 Pcs 150 Pcs 25 Pcs 2 Pcs 2 Pcs 20 Pcs 100 Pcs	OTM By E-GP	MOHA	GOB	65.0	Planned Dates		10/09/2023	01/10/2023	15/10/2023	30/10/2023	06/11/2023	04/12/2023	72	120
								Planned Days			21	14	15	7	28	85	120
								Actual Dates									
GD 8	Various Printer Spare Parts	Package	Package	OTM/LTM	DIP	GOB	5.0	Planned Dates		01/10/2023	22/10/2023	05/11/2023	12/11/2023	19/11/2023	17/12/2023	77	120
								Planned Days			21	14	7	7	28	77	120
								Actual Dates									
GD 9	6 KVA Online UPS	Single	03 Pcs	OTM/LTM	DIP	GOB	0.6	Planned Dates		15/10/2023	05/11/2023	19/11/2023	03/12/2023	10/12/2023	07/01/2024	84	120
								Planned			21	14	14	7	28	84	120

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toal time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Days									
								Actual Dates									
GD 10	Furniture	Single	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		15/10/2023	29/10/2023	12/11/2023	19/11/2023	26/11/2023	24/12/2023	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD 11	Computer Accessories	Package	Package	LTM	DIP	GOB	2.5	Planned Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
GD 12	1. Various Network Fittings goods 2. Various Electrical Fillings Goods 3. Equipment for Tec. Lab	Single	Package	OTM/LTM	DIP	GOB	15.0	Planned Dates		15/11/2023	06/12/2023	20/12/2023	27/12/2023	03/01/2024	31/01/2024	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
GD 13	Various Paper	Single	package	OTM	DIP	GOB	2.5	Planned Dates		01/03/2024	23/03/2024	05/04/2024	12/04/2024	19/04/2024	16/05/2024	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
GD 14	Various Publication	Single	5000 Rim	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/04/2024	15/04/2024	22/04/2024	29/04/2024	06/05/2024	20/05/2024	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
GD 15	Verious Cleaning Items	Single	Package	LTM	DIP	GOB	0.2	Planned Dates		01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 16	Verious Cookeries Items	package	200 sets	LTM	DIP	GOB	2.0	Planned Dates		01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 17	Verious Gift Items	package	package	LTM	DIP	GOB	2.5	Planned Dates		01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 18	Upper Roller Lower Roller Wheel (Spare for additional Printer)	Single	100 Pcs 100 Pcs 100 Pcs	LTM/OTM	DIP	GOB	2.0	Planned Dates		01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 19	Room Renovation	package	package	OTM/LTM	DIP	GOB	2.5	Planned Dates		13/12/2023	05/01/2024	19/01/2024	26/01/2024	02/02/2024	02/03/2024	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
GD 20	E-Visa	package	package	OTM	MOHA	GOB	1200.0	Planned Dates									

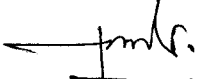
Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toal time to Contract Signature	Time for Completion of Contract
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								Planned Dates									
								Actual Dates									
GD 21	Training materials 1. Executive bag 2. Workshop/Conference bag 3. Doc Folder	Single	100 Pcs 200 Pcs 500 Pcs	OTM/LTM	DIP	GOB	2.0	Planned Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 22	Photocopy machine	Single	81	OTM/LTM	DIP	GOB	16.0	Planned Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 23	CC Camera IP Camera	Single	20 Pcs 56 Pcs	OTM/LTM	DIP	GOB	3.0	Planned Dates		03/05/2024	19/05/2024	26/05/2024	02/06/2024	09/06/2024	07/07/2024	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 24	Various Furniture Repairing	Single	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/04/2024	15/04/2024	22/04/2024	29/04/2024	06/05/2024	03/06/2024	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 25	Passport Booklets and Laminates	Single	15,00,000. 20,00,000.	OTM	MOHA	GOB	4000.0	Planned Dates		21/11/2023	26/01/2024	30/09/2024	30/10/2024	4/11/2024	2/12/2024	379	90
								Planned Dates			67	249	30	5	28	379	
								Actual Dates									
GD 26	ATS-1	Single	04	OTM By E-GP	DIP	GOB	4.0	Planned Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 27	Precision Type AC Cassette Type AC	Single	03 05	OTM By E-GP	DIP	GOB	6.0	Planned Dates		13/12/2023	05/01/2024	19/01/2024	26/01/2024	02/02/2024	02/03/2024	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
GD 29	Splite Type AC	Single	50	OTM By E-GP	DIP	GOB	6.0	Planned Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 30	Com Accessories Portable Hard Disk 2TB RAM DDR3 8 GB RAM DDR3 4 GB RAM DDR3 2 GB S. RAM DDR 4 16GB Pen Drive 128 GB Pen Drive 64 GB Pen Drive 32 GB Switch 24 Port Switch 16 Port Switch 8 Port Switch 5 Port LAN Cable Tester Wi fi Router CAT 6 Cable	Package	20 20 10 15 20 10 10 10 12 10 20 20 3 10 10 Box	LTM	DIP	GOB	2.5	Planned Dates									
								Planned Dates									
								Actual Dates									



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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Portable DVD Rom RJ 45 Connector RJ 45 CAT 6E Connector (Still)		5 500 1000														
GD 31	e-TP	Package	Package	OTM	MOHA	GOB	270.0	Planned Dates		21/11/2023	26/01/2024	30/09/2024	30/10/2024	4/11/2024	2/12/2024	379	90
								Planned Days			67	249	30	5	28	379	
								Actual Dates									
GD 32	IDX Server	Package	Package	OTM	MOHA	GOB	500.0										
GD 33	AFIS Maintenance	Package	Package	OTM	MOHA	GOB	800.0										
SD 1	69 RPO Machineries Maintenance	Package	Package	DPM/OTM	MOHA	GOB	300.0	Planned Dates		10/09/2023	17/09/2023	01/10/2023	08/10/2023	15/10/2023	22/10/2023	42	45
								Planned Days			7	14	7	7	7	42	45
								Actual Dates									
SD 2	Service Support for Data Centre & Disaster Recovery Centre and Comprehensive Annual Maintenance (AM) For Data Centre, Disaster Recovery Centre, Personalization Center, 36 Regional Passport Offices, MOFA, 70 SB/DSB, 27 ICP, 4 ICP-VC and 65 Bangladesh Mission (BM)	Package	Package	DPM/OTM	MOHA	GOB	15.0	Planned Dates		15/09/2023	22/09/2023	06/10/2023	13/10/2023	20/10/2023	27/10/2023	42	45
								Planned Days			7	14	7	7	7	42	45
								Actual Dates									
SD 3	Internet Connection for DIP Head Office, Data Center, Personalization Center, Training Lab etc.	package	package	OTM	DIP	GOB	5.0	Planned Dates		20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	28/11/2023	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
SD 4	1.WAN Connectivity for All RPO,FM, SB /DSB. 2.WAN Connectivity for Perso. Complex, Uttara to DC and bandwidth increase 100 mbps for DRC.	Package	Package	OTM/DPM	MOHA	GOB	50.0	Planned Dates		15/09/2023	06/10/2023	20/10/2023	03/11/2023	10/11/2023	24/11/2023	70	90
								Planned Days			21	14	14	7	14	70	90
								Actual Dates									
SD 5	Generator maintenance	Single	1 Package	LTM By E-GP	DIP	GOB	1.0	Planned Dates		20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	28/11/2023	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
SD 6	Air Compressor Maintenance	Package	1 Package	OTM By E-GP	DIP	GOB	0.2	Planned Dates		20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	28/11/2023	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
SD 7	Inventory Software	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/11/2023	22/11/2023	06/12/2023	13/12/2023	20/12/2023	18/01/2024	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
SD 8	Various AC Maintenance	Single	Package	OTM/LTM	DIP	GOB	4.0	Planned Dates		01/10/2023	22/10/2023	05/11/2023	12/11/2023	19/11/2023	17/12/2023	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									



Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toal time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Actual Dates									
SD 9	1.Preventive Maintenance of Passport Personalization. 2. Preventive Maintenance of MRP & MRV Software 3 Maintenance of RDBMS Existing Oracle.	Package	Package	DPM	MOHA	GOB	285.5	Planned Dates		06/02/2024	13/02/2024	27/02/2024	13/03/2024	20/03/2024	27/03/2024	49	60
								Planned Days			7	14	14	7	7	49	60
								Actual Dates									
SD 10	Fire Exit Plan	Package	Package	DPM/OTM	DIP	GOB	10.0	Planned Dates		01/01/2024	22/01/2024	15/02/2024	22/02/2024	29/02/2024	18/03/2024	77	120
								Planned Days			21	14	7	7	28	77	120
								Actual Dates									
SD 11	Visa Software Modification	Package	Package	DPM/OTM	MOHA/DIP	GOB	20.0	Planned Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
SD 12	Vehicle Maintenance	Package	35	DPM/OTM	DIP	GOB	2.0	Planned Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
Total Value of Goods Procurement							7722.8										


 27/07/23,
ABU NAYEM MASUM
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 Department of Immigration & Passports
 Dhaka.