

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
ইমিগ্রেশন ও পাসপোর্ট অধিদপ্তর  
ই-৭, আগারগাঁও, ঢাকা-১২০৭  
[www.dip.gov.bd](http://www.dip.gov.bd)

নং- ৫৮.০১.০০০০.১০২.০৭.০১৯.১৮-১০

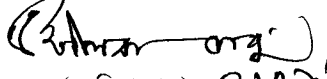
তারিখ: ২০ পৌষ ১৪৩০ বঙ্গাব্দ  
০৪ জানুয়ারী ২০২৪ খ্রি:

বিষয়: ২০২৩-২০২৪ অর্থ বছরের সংশোধিত বাৎসরিক ক্রয় পরিকল্পনা প্রেরণ প্রসঙ্গে।

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, ইমিগ্রেশন ও পাসপোর্ট অধিদপ্তরের ২০২৩-২০২৪ অর্থ বছরের সংশোধিত বাৎসরিক ক্রয় পরিকল্পনা প্রণয়নপূর্বক এতদসঙ্গে সংযুক্ত করা হয়েছে।

ইহা মহোদয়ের সদয় অবগতি ও পরবর্তি প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো।

সংযুক্ত : বর্ণনামত।

  
(সেলিনা বানু) ৪/০২/২০২৪

অতিরিক্ত মহাপরিচালক (পাসপোর্ট, ভিসা ও ইমিগ্রেশন)  
মহাপরিচালকের পক্ষে।

সচিব  
সুরক্ষা সেবা বিভাগ  
স্বরাষ্ট্র মন্ত্রণালয়  
বাংলাদেশ সচিবালয়, ঢাকা

# REVISED ANNUAL PROCUREMENT PLAN FOR 2023-2024

Budget: Revenue

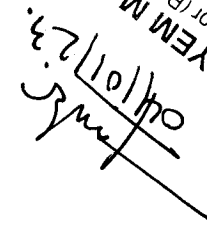
Ministry/Division: Ministry of Home Affairs  
 Agency: Department of Immigration & Passports  
 Procuring Entity Name and Code: Director General  
 Project/Programme Name and Code: 0

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Signature of Contract	Time for Completion of Contract
GD 1	Laser Jet Toner	3	4 500 Pcs	OTM/LTM	DIP	GOB	8 6.0	9 Planned Dates	10	11 01/09/2023	12 21/09/2023	13 30/09/2023	14 28/09/2023	15 05/10/2023	16 02/11/2023	17	18 90
GD 2	76A Toner	Single	400 Pcs	LTM/OTM	DIP	GOB	4.8	Planned Dates Planned Days Actual Dates		01/09/2023	14/09/2023	21/09/2023	28/09/2023	05/10/2023	02/11/2023	63	90
GD 3	Generator (For different offices) 1. 100 KVA 2. 50 KVA	Single	10 Pcs 30 Pcs	OTM By E-GP	MOHA	GOB	90.0	Planned Dates Planned Days Actual Dates		01/10/2023	22/10/2023	05/11/2023	29/11/2023	06/12/2023	03/01/2024	84	120
GD 4	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates Planned Days Actual Dates		15/11/2023	29/11/2023	13/12/2023	20/12/2023	27/12/2023	25/01/2024	70	90
GD 5	Color Printer Laser Jet Printer Additional Printer Doc Scanner Laptop LED Projector/Monitor Projection Screen Wireless Microphone Set Visa Printer 6 KVA Online UPS	Single	6 Pcs 200 Pcs 50 Pcs 150 Pcs 25 Pcs 2 Pcs 2 Pcs 20 Pcs 100 Pcs 03 Pcs	OTM By E-GP	MOHA	GOB	65.0	Planned Dates Planned Days Actual Dates		10/09/2023	01/10/2023	15/10/2023	30/10/2023	06/11/2023	04/12/2023	72	120
GD 6	Furniture	Single	Package	OTM/LTM	DIP	GOB	0.6	Planned Dates Planned Days Actual Dates		15/10/2023	05/11/2023	19/11/2023	03/12/2023	10/12/2023	07/01/2024	84	120
GD 7		Single	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates Planned Days Actual Dates		15/10/2023	29/10/2023	12/11/2023	19/11/2023	26/11/2023	24/12/2023	70	90
GD 8	1. Various Network Fittings goods 2. Various Electrical Fittings Goods 3. Equipment for Tec. Lab	Single	Package	OTM/LTM	DIP	GOB	15.0	Planned Dates Planned Days Actual Dates		15/11/2023	06/12/2023	20/12/2023	27/12/2023	03/01/2024	31/01/2024	77	90
GD 9	Various Paper	5	package	OTM	DIP	GOB	2.5	Planned Dates Planned Days Actual Dates		01/03/2024	23/03/2024	05/04/2024	12/04/2024	19/04/2024	16/05/2024	77	90

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
			4	5	6	7	8	9 Planned Days	10	11	12	13	14	15	16	17	18
								Actual Dates			21	14	7	7	28	77	90
GD 10	Various Publication	Single	5000 Rim	OTM/LTM	DIP	GOB	2.5	Planned Dates	01/04/2024	15/04/2024	22/04/2024	29/04/2024	06/05/2024	20/05/2024	77	90	
								Planned Days		21	14	7	7	7	28	77	90
								Actual Dates									
GD 11	Various Cleaning Items	Single	Package	LTM	DIP	GOB	1.0	Planned Dates	01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 12	Various Cookeries Items	package	200 sets	LTM	DIP	GOB	0.5	Planned Dates	01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 13	Various Gift Items	package	package	LTM	DIP	GOB	1.0	Planned Dates	01/02/2024	15/02/2024	22/02/2024	01/03/2024	08/03/2024	05/04/2024	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 14	Room Renovation	package	package	OTM/LTM	DIP	GOB	2.5	Planned Dates	13/12/2023	05/01/2024	19/01/2024	26/01/2024	02/02/2024	02/03/2024	77	90	
								Planned Days		21	14	7	7	7	28	77	90
								Actual Dates									
GD 15	E-Visa	package	package	OTM	MOHA	GOB	1200.0	Planned Dates									
								Planned Days									
								Actual Dates									
GD 16	Training materials 1. Executive bag 2. Workshop/Conference bag 3. Doc Folder	Single	100 Pcs 200 Pcs 500 Pcs	OTM/LTM	DIP	GOB	1.0	Planned Dates	11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 17	Photocopy machine	Single	05	OTM/LTM	DIP	GOB	1.0	Planned Dates	11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 18	CC Camera IP Camera	Single	20 Pcs 56 Pcs	OTM/LTM	DIP	GOB	3.0	Planned Dates	03/05/2024	19/05/2024	26/05/2024	02/06/2024	09/06/2024	07/07/2024	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									
GD 19	Various Furniture Repairing	Single	Package	OTM/LTM	DIP	GOB	1.5	Planned Dates	01/04/2024	15/04/2024	22/04/2024	29/04/2024	06/05/2024	03/06/2024	63	90	
								Planned Days		14	7	7	7	7	28	63	90
								Actual Dates									

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est'd Cost in Million TK	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
GD 20	2 Passport Booklets and Laminates	3 Single	4 15,00,000. 20,00,000.	5 OTM	6 MOHA	7 GOB	8 4000.0	9 Planned Dates Planned Days Actual Dates	10	11 21/11/2023	12 26/01/2024	13 30/09/2024	14 30/10/2024	15 4/11/2024	16 2/12/2024	17 379	18 90
GD 21	ATS-1	Single	04	OTM By E-GP	DIP	GOB	2.0	Planned Dates Planned Days Actual Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
GD 22	Splice Type AC	Single	40	OTM By E-GP	DIP	GOB	5.0	Planned Dates Planned Days Actual Dates		11/10/2023	25/10/2023	01/11/2023	08/11/2023	15/11/2023	13/12/2023	63	90
GD 23	Com. Accessories Portable Hard Disk 2TB Pen Drive 128 GB Pen Drive 64 GB Pen Drive 32 GB Switch 16 Port Switch 8 Port Switch 4 Port LAN Cable Tester Wi-Fi Router CAT 6 Cable CAT 6 Cable Portable DVD Rom RJ 45 Connector RJ 45 CAT 6E Connector (Sill)	Package	20 10 10 10 12 10 20 20 20 3 10 10 5 500 1000	LTM	DIP	GOB	2.5	Planned Dates Planned Days Actual Dates		11/01/2024	25/01/2024	01/02/2024	08/02/2024	15/02/2024	13/03/2024	63	90
GD 24	e-TP	Package	Package	OTM	MOHA	GOB	270.0	Planned Dates Planned Days Actual Dates		21/11/2023	26/01/2024	30/09/2024	30/10/2024	4/11/2024	2/12/2024	379	90
GD 25	IDX Server	Package	Package	OTM	MOHA	GOB	200.0	Planned Dates Planned Days Actual Dates			67	249	30	5	28	379	
GD 26	Newly Setup RPO Dhaka West (Mohammadpur) Various purchase	Package	Package	LTM/Quotation	DIP	GOB	10.02	Planned Dates Planned Days Actual Dates		11/01/2024	25/01/2024	01/02/2024	08/02/2024	15/02/2024	13/03/2024	63	90
GD 27	Newly Setup RPO Dhaka East (Afhabagar) Various purchase	Package	Package	LTM/Quotation	DIP	GOB	20.00	Planned Dates Planned Days Actual Dates		11/01/2024	25/01/2024	01/02/2024	08/02/2024	15/02/2024	13/03/2024	63	90
SD 1	Internet Connection for DIP Head Office, Data Center, Personalization Center, Training Lab etc.	package	package	OTM	DIP	GOB	5.0	Planned Dates Planned Days Actual Dates		20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	28/11/2023	70	90
SD 2	Generator maintenance	Single	1 Package	LTM By E-GP	DIP	GOB	1.5	Planned Dates Planned Days Actual Dates		20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	28/11/2023	70	90
SD 4	Various AC	Package	Package	OTM/LTM	DIP	GOB		Planned Dates		01/10/2023	22/10/2023	05/11/2023	12/11/2023	19/11/2023	17/12/2023	77	90

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Million TK	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	Maintenance	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates Planned Days Actual Dates			21	14	7	7	28	77	90
SD 5	1. Preventive Maintenance of Passport Personalization. 2. Preventive Maintenance of MRP & MRV Software. 3. Maintenance of RDBMS Existing Oracle.	Package	Package	DPM	MOHA	GOB	285.5	Planned Dates Planned Days Actual Dates		06/02/2024	13/02/2024	27/02/2024	13/03/2024	20/03/2024	27/03/2024	49	60
											7	14	14	7	7	49	60
SD 6	Fire Exit Plan	Package	Package	DPM/OTM	DIP	GOB	1.0	Planned Dates Planned Days Actual Dates		01/01/2024	22/01/2024	15/02/2024	22/02/2024	29/02/2024	18/03/2024	77	120
											21	14	7	7	28	77	120
SD 7	Visa Software Modification	Package	Package	DPM/OTM	MOHA/DIP	GOB	2.0	Planned Dates Planned Days Actual Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
											21	14	14	7	28	84	120
SD 8	Vehicle Maintenance	Package	35	DPM/OTM	DIP	GOB	2.5	Planned Dates Planned Days Actual Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
											21	14	14	7	28	84	120
SD 9	New Visa Office, Gohati, Chennai, India Equipment Courier Cost	Package	Package	Quotation	DIP	GOB	0.5	Planned Dates Planned Days Actual Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
											21	14	14	7	28	84	120
SD 10	Outsourcing Staff Recruitment	Package	Package	DPM/OTM	DIP	GOB	20.0	Planned Dates Planned Days Actual Dates		01/12/2023	22/12/2023	06/01/2024	20/01/2024	27/01/2024	25/02/2024	84	120
											21	14	14	7	28	84	120
	Total Value of Goods Procurement						6250.42										

  
 04/10/23  
 ABU NAYEM MASUM  
 Deputy Director (Procurement)  
 Department of Immigration & Passports  
 Dhaka.